

GRADUATE COUNCIL MINUTES - Revised
Thursday, February 9, 2023 - 3:30 p.m. – CMCT 101

PRESENT: Megan Adkins, Kazuma Akehi, John Bauer, Michelle Beissel Heath, Matt Bjornsen, Ben Brachle, Anne Foradori, Martonia Gaskill, Austin Nuxoll, Whitney Schneider-Cline, Chris Steinke, Michelle Warren, Laurinda Weisse, Tawny Moore, Jada Ruff, and Linda Johnson

ABSENT: Ngan Chau, Grace Mims, and Mallory Wetherell

I. Approval of the December 8, 2022 Minutes – approved via email

II. Graduate Dean's Report

A. *Update – Public History*

The Public History master's program has been unanimously and enthusiastically approved by the CCPE. The application is now live.

B. *Academic Diversity Officer*

Ellis introduced Gaskill as the new Academic Diversity Officer representing Graduate Studies & Academic Outreach. She will be working closely with Maha Younes, UNK Chief Diversity Officer.

C. *Learning Designer (LD) Structure*

The title of Instructional Designers has been changed to Learning Designers under a restructuring of duties to be completed this fall. The Learning Designers will work as a team instead of one assigned to each college to best utilize their specific skillsets to meet the needs of the department.

D. *Graduate Student Association (GSA)*

Ruff and Moore, student representatives on the Council, reported new developments of the Graduate Student Association. A virtual open house is planned for April 4 at 12:30-2 with the SVCAA speaking at the event. There will be breakout sessions, and all will be on zoom. More information will be forthcoming. The group will be meeting with Graduate Assistants on campus and there will be a social March 3rd at Brewed Awakenings. Recruitment for membership will begin with GA's and then all graduate students on and off campus. The GSA will give graduate students a voice and they will also vote for student representatives to serve on Graduate Council.

E. *Student Representative*

Adkins informed the Council that we currently need another student representative to serve on the Council. Please forward nominations to Adkins or Ellis.

F. *Summer Funding*

Ellis informed the Council that he is allocating summer funding including notes on what is being funded.

G. *Tuition Rates*

Ellis noted that other institutions have decreased their tuition rates which has had an impact on UNK's enrollment numbers. Ellis is currently exploring tuition rates across Nebraska so he can make recommendations. Professional programs, such as CDIS, are in high demand and have increased their tuition rates.

H. *April Council Meeting*

The April Graduate Council meeting coincides with Research Day so we will have some type of asynchronous meeting in April.

- I. *Research Day – April 13*
Adkins reported that we are trying to include online students. The writing competition will work as normal where students' submissions are judged beforehand. There will be a physical poster for both online and in-person presentations. Judging happens during the assigned timeframe and zoom with online students in a breakout room. Oral presentations will be presented in a 3-minute timeframe. If the student is physically there; they will get up and do their oral presentation. Online students will be projected into the room. The oral presentations will be livestreamed to be all inclusive. The awards reception will also be livestreamed. Adkins circulated sign up sheets for judging the events.
- J. *3MT*
Information on the 3MT (3 Minute Thesis) was emailed on Monday and due February 28. Atkins is looking for judges to review those videos.
- K. *Graduate Student of the Year Award*
Committee III will review these nominations and select the winner.
- L. *MAGS Teacher of the Year*
Logan Johansen was submitted from Modern Languages to the MAGS teaching competition.
- M. *4 + 1 – Accelerated Masters Program Update*
This program would allow a student to use graduate hours to apply toward both the undergraduate and graduate degree.. UNL and UNO have already started offering these. This may help with retention and motivated students can finish both an undergraduate and a graduate degree in 5 years. This is currently being considered at the undergraduate level and if approved, our office would assist with recommendations.
- N. *Committee II Chair*
The Associate Dean has been leading this committee and will remain on the committee but a new chair needs to be named.
- O. *NU Advance*
Adkins explained that NU Advance is the University of Nebraska System's course delivery platform for online, non-credit, and professional development offerings and is part of the five-year strategic plan. Faculty, staff, or any outside entity can develop courses to offer. Our Learning Designers and videographer can aid in building the courses. Students may be encouraged to move from non-credit to credit courses. We are currently in the pilot phase and there will be a robust marketing plan for the full launch in the fall. For information, contact Adkins or Frank Thiel who is leading this endeavor.
- P. *Committee Reports*
Ellis would like each committee to submit a written report a week prior to the meeting to be sent out with the agenda. Please email these reports to Janna.

III. Committee Reports –

- A. Policy & Planning Committee – no report.
- B. Academic Programs Committee –

Old Business

For Graduate Council Action – motion to approve by Warren/Akehi seconded. Motion carried.

Program Name	Nature of Request	Recommendation
PUBCOMM-MA: MA of Public Communication	To increase a broader appeal of the MA of Public Communication and course restrictions due to P courses a program change is requested	Recommend Approval
ART-MAE: Art Education, Master of Arts in Education	Change is requested to improve prospective students' understanding the Art Education, Master of Arts in Education degree does not lead to a certificate or field endorsement in education.	Recommend Approval
ATH-MATR: Athletic Training	Due to recent changes in the accreditation standards by the Commission on Accreditation of Athletic Training Education (CAATE), it is required to adjust and change the Master of Athletic Training program curriculum to meet the recent standards.	Recommend Approval, Courses were not approved prior to the recommendation in the December meeting

For Graduate Council Information – the following courses have been approved by Committee II.

Course Name	Nature of Request	Comment(s)
ACCT 858: Accounting and Management Decision Making	Course Change Request-Name, Description, Objectives	Approve
ACCT 860: Financial Reporting and Analysis	Course Change Request-Name, Description, Objectives	Approve
JMC 802: Media Technology & Narrative	Course Change Request-Improve intended audience	Approve
MATH 800P: History of Mathematics	Course Change- Dormant	Approve
MATH 804P: Theory of Numbers	Course Change- Dormant	Approve
MATH 811: Topics in Geometry for the Secondary School Tea	Course Change- Dormant	Approve
MATH 813P: Discrete Mathematics	Course Change- Dormant	Approve
MATH 830P: Middle School Mathematics	Course Change- Dormant	Approve
PE 820: General Medical Conditions in Sport and Exercise	Course Change- Complete revamp	Approve
PE 883: Athletic Training Special Topics I	New Course Proposal	Approve
PE 884: Athletic Training Special Topic II	New Course Proposal	Approve
PE 887: Clinical III	Course Change Request- Revamp due to accreditation	Approve
PE 888: Clinical IV	Course Change Request- Revamp due to accreditation	Approve
PE 890: Clinical VI	Course Change Request- Revamp due to accreditation	Approve
PE 891: Athletic Training Clinical Immersion	New Course Proposal	Approve
SPCH 802: Introduction to Graduate Study in Communication	Course Change- Update	Approve

SPCH 804: Health Communication	Course Change- Revision of course description	Approve
SPCH 830: Teaching of Communication Studies	Course Change- Update	Approve
SPCH 856: Quantitative Research Methods	Course Change- Dormant	Approve
SPCH 882: Rhetorical Criticism	Course Change- Revisions to update the course	Approve
ART 863P: Experiential Art Practices	New Course Proposal	Approve
ART 864P: Art, Activism, & Social Movements	New Course Proposal	Approve
TE 853B: Improvement of Instruction in Mathematics Grades PK-8	TE Course Change Request-Name, Description, Objectives	Rollback

New Business

For Graduate Council Action – motion to approve by Warren/Akehi seconded. Motion carried.

Program Name	Nature of Request	Recommendation
PEEXSC-MAE	Change: Master's program title, total hours of the program, modified course offerings	Recommend Approval
PE-MAE	Change: Master's program title, Specialization in Sport Management option changes	Recommend Approval

For Graduate Council Information – the following courses have been approved by Committee II.

Course Number	Nature of Request	Recommendation
BIOL 862: Animal Behavior	New Course Proposal	Approve after corrections
BSED 870P: Career Education Methods II	Course Change Request-Credit Hours, Description, Prereq	Approve after corrections
ENG 855A: Contemporary American Literature	Course Change Request-Description only	Approve
ENG 855P: Contemporary American Literature	Course Change Request-Description only	Approve
PHYS 856P: Regional Field Study	Course Change Request-Course moved to dormant	Approve
PHYS 871P: Methods in Secondary Science Teaching	Course Change Request-Course moved to dormant	Approve
PHYS 872P: Science Curricula	Course Change Request-Course moved to dormant	Approve
PHYS 895P: Research in Physics	Course Change Request-Course moved to dormant	Approve
PHYS 896: Thesis	Course Change Request-Course moved to dormant	Approve

C. Faculty & Student Affairs Committee – Akehi reported the committee is working on Research Day and the Graduate Review.

IV. Other Business

Johnson informed the Council that RNL (Ruffalo Noel Levitz) will be conducting a graduate/online analysis. They plan to meet with Graduate Council and GPC chairs on Wednesday, February 15 at 3:00. There being no other business, the meeting adjourned.

Respectfully submitted, Janna Shanno

Addendum: February Graduate Council Meeting Minutes

The following information is being provided to the Graduate Council as a notification of changes to the February Graduate Council Meeting Minutes. If you have questions or oppose the addition of the items to the meeting minutes, please email Janna by Monday, February 27th by 1pm. No communication is needed if you approve of the changes in the meeting minutes.

Thank you.

The Graduate Council Committee II approved the following course. However, it was omitted in the course list provided to the Graduate Council and so notification at the February meeting was not completed.

1. BSED 869 - Approved

The Graduate Council Committee II approved BIOL 862 in February and the Graduate Council was notified during the meeting. However, the course description required modification due to BIOL 862P, the same course approved, but with "P" included currently in the CourseLeaf management que. Committee II completed an emergency review and approved the catalog description change.

2. BIOL 862: - Approved

The Graduate Council Committee II Committee conducted an emergency meeting and has approved the removal of "P" after discussions with the CourseLeaf management administration at UNK.

3. ART 864P to ART 864- Approved